CHRIS CHEN

EDUCATION

University of California, Davis Graduated June 2015

Bachelor of Science, Applied Mathematics

Bachelor of Science, Managerial Economics *Cumulative GPA: 3.44, Managerial Econ GPA: 3.90*

Coursework: Business Law, Financial Management of the Firm (CAPM, Interest Rate Immunization), Managerial and Financial Accounting, Numerical Analysis, Probability, Data Structures, Algorithms

Passed Actuary Exams P and FM while working.

WORK EXPERIENCE

Boston Properties – San Francisco, CA April 2017 – Present

*Property Accountant*

* Close books on over 2 million square feet of commercial real estate on a quarterly basis.
* Prepared tenant recoveries, tenant true-ups and expense participation schedules.
* Budgeted FASB rent for over 2 million square feet and supervised assistant property accountants.
* Experienced with joint venture accounting and corporate accounting.
* Prepare monthly financial reports for joint venture partners and quarterly financial reports for BXP, joint venture partners and lender.
* Point person for training personnel and answering accounting questions.
* Completed many special projects for San Francisco controller, and other officers.

*Assistant Property Accountant* October 2015 – April 2017

* Worked on Boston Properties’ Santa Monica acquisition for over a million square feet.
* Helped close books on 4 million sqft. of property while assisting on a $500 million acquisition.
* Prepare balance sheets, occupancy schedules, and fixed asset reports.
* Assisted in Quarterly closing books for both wholly owned properties and joint venture properties.
* Analyzed leases, reconciled work orders, and worked on acquisition true-ups.
* Analyze revenue on monthly basis to project and explain rent variances.

Expanesthetics, Incorporated – Davis, CA January 2015 – October 2015

*Accounting Analyst*

* Entered transactions into the General Journal and Purchase Journals, Amortized Expenses
* Designed a 60-Day Cash Balance System, Designed Internal Accounting Processes

SKILLS

* Excellent communicator, mediator, and problem solver
* C++ , Python, Microsoft Office esp. Excel

AWARDS, ASSOCIATIONS, *ETC*.

* Dean’s List (Spring 2013)
* Excellent duplicate Bridge Player